

**City of Columbus
Department of Risk Management
Safety Committee
Meeting Minutes
May 9, 2001**

In Attendance: Larry Stone, Mike Keogh, Rick Caldwell, Rick Pennybaker, Jim Gilpin, Bill Martin

Absent: Tom Rebber, John Thompson

Guests: Mike Gibson, City Utilities

Paula Constant took the minutes.

Paula Constant took Roll Call

Rick Caldwell announced two corrections to the April minutes. Those changes were noted and minutes corrected.

Each of the members of the committee were given the following handouts:

TopHealth, OSHA Required Training: Hunting for Safety Hazards- A Joint Effort, & Are Computers Hazardous to Your Employee's Health?, Frontline Safety, Preparing for Emergencies, Safety- The Human Side, GCSC 4/4/01 minutes, Safety Management for Small Business, Safety Poster

Rick Caldwell told committee members if they had anyone that wanted to attend the OSHA 10-hr. class to contact him by this Friday.

Rick reviewed the following topics:

- He will be trying to obtain OSHA grant money for our safety training
- A local organization might be conducting ergonomic, risk analysis, hazard assessment with the Sanitation Dept.
- June is National Safety Month
- He has information concerning a certification for Environmental Auditor, if anyone is interested
- Proposed OSHA changes- logs and record keeping is still pending
- Rick discussed safety articles that he has received from the Internet
- Rick discussed safety materials that he has in the office, if anyone would like to use it
- This is National Stroke Month
- HeartWalk to be held 9/29

Rick gave a safety quiz to the members, won safety chocolates if correct answer.

Reports:

Larry Stone - he is conducting safety meetings with new seasonal employees on mower safety. Rick Caldwell instructed a CPR training & certification with members of the department.

Mike Keogh - he is conducting safety training with pool staff on 5/10 @ 6:30 p.m. The monthly department meeting will be 5/25 at FFY at 8:15 a.m., there is also a safety meeting today at 1:00 at the Operations location.

Jim Gilpin - his department has had some injuries, but no loss of work. He is working with temporary workers on safety.

Rick Pennybaker - he asked if a defensive driving class would be held for employees. Rick Caldwell will work on getting this accomplished. Some employees in this department need CPR training. He also had a question concerning light duty for an employee, that matter was discussed.

Bill Martin - no report

Gene Roberts - has some temporary workers working in his department, he wanted to know if they should receive training for Bloodborne Pathogens. Rick Caldwell told him he had a film that would be beneficial in this instance.

The next meeting date has been changed to 6/20 because of World Police & Fire Games.

Meeting Adjourned.